



# Department of Public Health and Human Services

Child Care Licensing-QAD ♦ PO Box 202953 ♦ Helena, MT 59620-2953 ♦ phone: 444-2012 ♦ fax: 444-1742

## SURVEY TOOL

### Facility

**Name:** *Diane Albright / Sunrise Daycare*

**Provider ID:** *PV75961*

**Address:** *2014 Sunrise Ave, Billings, MT 59101*

**Type:** *Family Child Care*

**Service Area:** *Billings*

**Assigned Worker:** *Holly Carr*

**Director:** *Diane Albright*

**Phone:** *(406) 245-0904*

**Email:** *dalbright59101@gmail.com*

**Contact:** *Diane*

**Phone:** *406-245-0904*

**Email:** *dalbright59101@gmail.com*

### Inspection

**Type:** *Renewal Inspection*

**Date:** *01/29/2020*

**Time In:** *2:21 PM* **Time Out:** *3:00 PM*

**Inspector:** *Holly Carr*

**Phone:** *406-655-7633*

### Children/Caregiver Observations

**Time:** *2:21 PM*

**# children:** *2*

**# under 2:** *2*

**# caregivers:** *1*

**Time:**

**# children:**

**# under 2:**

**# caregivers:**

**Time:**

**# children:**

**# under 2:**

**# caregivers:**

### Staff Ratios

1. License

Yes

2. Overlap

N/A

### Building/Fire Requirements

3. Inside Facility

Yes

4. Fire Safety

Yes

5. Equipment

Yes

6. Exiting

Yes

### Outdoor Tour

7. Play Area

Yes

8. Swimming

N/A

## Program Issues

9. Supervision	Yes
10. Provider Responsibilities	Yes
11. Activities	Yes
12. Night Care	N/A

## Health Issues

13. Illness Exclusion	Yes
14. Health Prevention	Yes

## Medication

15. Administration	N/A
16. Storage	N/A

## Infants/Toddlers

17. Diapering	Yes
18. Feeding	Yes
19. Bathing	N/A
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

## Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	N/A

## Transportation

26. Basic Requirements	N/A
27. Child Passenger Safety	N/A

**Written Records**

28. Parent Information	Yes
29. Facility Records	Yes
30. Child File Review	Yes
31. Medication File	Yes
32. Caregiver File Review	Yes
33. First Aid Requirements	Yes

**Administrative Records**

34. License-Certificate	Yes
35. Facility Requirements	Yes
36. Registration/License Process	Yes